

Depreciation Schedule for Fixed Assets POLICY

All vehicles, furniture, equipment, books, and other personal property owned by Madison County Library System with a purchase price of \$1,000.00 and over are considered fixed assets in an accrual based accounting system as required by General Accounting Standards Board Rule No. 34. Depreciation of the fixed assets will be calculated by the following guidelines:

1. Vehicles will be depreciated over a period of five (5) years. Vehicles will be tracked on the basis of \$1,000.00 minimum purchase price. Vehicles shall continue to be tracked beyond the specified period if they are still in operation within the library system.
2. Furniture, Fixtures, and other equipment will be depreciated over a period of five (5) years. Furniture and Fixtures will be tracked on the basis of \$1,000.00 minimum purchase price per piece. No piece will be tracked which costs less than \$1,000.00.
3. Computer Equipment will be depreciated over a period of three (3) years. Equipment will be tracked on the basis of a \$1,000.00 minimum purchase price per piece. No piece will be tracked which costs less than \$1,000.00.
4. Books and Library Materials will be depreciated as a group over a period of two (2) - five (5) years regardless of cost. (As suggested in the May 1, 2002 letter from Mr. Phil Bryant , Auditor for the State of Mississippi.)

Approved by the Board of Trustees 3/12/2019 retroactive to 9/30/2018